

Date - _____, 2012

Shri.

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With reference to your application and the subsequent interview you had with us, we have pleasure in appointing you as "APPRENTICE" under the Apprentices Act, 1961 with effect from on the following terms and conditions:-

1. Your Apprenticeship will be for a period of ____ year/s. During this period, you will be paid a consolidated stipend of Rs. _____/- per month.
2. You will be required to sign a contract as provided for under the Apprentices Act, 1961.
3. You will be entitled to leave and other facilities provided under the Act.
4. Your contract of Apprenticeship will have to be registered with the Apprenticeship Advisor, Bombay. If the Apprenticeship Advisor refuses to register the Contract for any reason whatsoever, this arrangement will be terminated forthwith.

In token of your acceptance of this order, please return duplicate copy thereof duly signed by you.

Yours faithfully,

for

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